

## Dear Valued Client,

I am writing to inform you of our revised Accident, Injury protocols and to respectfully request that you pass them on to the supervisors at the facility.

Nurses 24/7 staffing firm has a strong commitment to all their employees to place them on assignments with costumers that maintain a safe working environment. That being said we also take the time and effort to ensure that our employees have the tools work safely. All Nurses 24/7 employees are provided with:

- 1. Nurses 24/7 Workman's Compensation Philosophy
- 2. Policies and procedures regarding safety
- 3. Accident and Injury Protocol
- 4. Substance abuse policy
- 5. Time cards with an attestation that no injury occurred on their shift.

I have attached all of the following documents for your records and request that all of your supervisors are made aware of the proper steps to take regarding injuries for Nurses 24/7 employees while on shift at the hospital. Please also make them aware of the changes to the time card that notes no injuries occurred while on shift. Should you have any questions or concerns please feel free to contact me at contact information below. I appreciate your time and consideration as well as your assistance in keeping our employees safe while on assignment at your facility.

Best Regards, Marion

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